

College Instruction Committee Minutes
Monday, November 27, 2017
Contra Costa College CTC 131
2600 Mission Bell Drive, San Pablo, California 94806

Call To Order with Introduction of Guests

The meeting was called to order at 2:15.

Members in attendance were: Rick Ramos, Laura Salas (LAVA), Robert Webster (SS), Irena Stefanova (LA), and Mark Wong (NSAS).

Members absent: Katie Krolikowski (NSAS), and Paul DeBolt (LA).

Resource Team in attendance were: Karen Ruskowski (Curriculum Specialist) and Randy Watkins (SLO Coordinator).

Guests in attendance were: There were no guests in attendance.

CONSENT AGENDA ACTION ITEMS

November 27, 2017 Agenda

November 13, 2017 Minutes

HIST-141 History of Western Civilization Since the Renaissance
Distance Education

ADJUS-251 Terrorism and Mass Destruction Weaponry
Course Deletion

ADJUS-225 Introduction to Forensic Science
Course Deletion

Administration of Justice: Forensic Criminalist - Certificate of Achievement
Program Deletion

Public Health Science – A.S. Degree for Transfer

Substantial: Change TOP code from Health Education to 1201.00 (Public Health)

ACTION: Robert motioned to approve the consent agenda action items with HIST 141 (needs Content Review, assignment hours, and possible newer text), the MATH and HHS (no representation) being tabled; Irena seconded; Rick, Randy, Laura, Robert, Irena, and Mark were all in favor; no abstentions.

NON-CONSENT AGENDA ACTION ITEMS

LARAZ-127 History of Latinos in the United States (1846-Present)

Content Review with Non-substantial: Update Textbook, SLO, MOE, MOI, Assignments, and add discipline: Chicano Studies
(Note: this course is cross-listed with HIST-127, thus tabled at 11/13 meeting to resubmit both courses at same time)

ACTION: Mark motioned to approve; Laura seconded; Rick, Randy, Laura, Robert, Irena, and Mark were all in favor; no abstentions.

HIST-127 History of Latinos in the United States (1846-Present)

Content Review with Non-substantial: Update Textbook, SLO, MOE, MOI, Assignments, and add discipline: Chicano Studies
(Note: this course is cross-listed with LARAZ-127)

ACTION: Mark motioned to approve; Laura seconded; Rick, Randy, Laura, Robert, Irena, and Mark were all in favor; no abstentions

MATH-191 Analytic Geometry and Calculus II

Non-substantial: Update out of class assignment hours/examples. SLOs mapped to ILOs.

ACTION: Tabled

MATH-290 Analytic Geometry and Calculus III

Non-substantial: Update out of class assignment hours/examples. SLOs mapped to ILOs.

ACTION: Tabled

HHS-115 Personal Development for Life and Work

Substantial: TOP code change for alignment

ACTION: Tabled

HHS-220 Group Processes for Helping Professions

Substantial: TOP code change for alignment. Update textbook.

ACTION: Tabled

HHS-221 Pharmacology and Medical Aspects of Alcohol & Drug Studies

Substantial: Content review. TOP code change for alignment. Update textbook/SLOs.

ACTION: Tabled

HHS-222 Multicultural Issues in Human Services

Substantial: Content review. TOP code change for alignment. Update textbook/SLOs.

ACTION: Tabled

HHS-223 Introduction to Case Management

Substantial: Content review. TOP code change for alignment. Update textbook/SLOs.

ACTION: Tabled

Administration of Justice: Security Specialist – Certificate of Achievement

Non-substantial: Replace ADJUS-251 with ADJUS-163C as required course. Overall units reduced from 15 to 13.

ACTION: Robert motioned to approve; Irena seconded; Rick, Randy, Laura, Robert, Irena, and Mark were all in favor; no abstentions.

Administration of Justice – A.S. Degree for Transfer (A.S.-T)

Non-substantial: Map PLO and ILO. Note: catalog currently shows degree as 18 units, needs to be corrected to 18-19 units.

ACTION: Laura motioned to approve; Mark seconded; Rick, Randy, Laura, Robert, Irena, and Mark were all in favor; no abstentions.

Administration of Justice: Correctional Specialist – Certificate of Achievement

Non-substantial: Reorganized courses and created an elective sequence. The units have not changed. SLO mapping has been completed for both PLO and ILO.

ACTION: Irena motioned to approve; Laura seconded; Rick, Randy, Laura, Robert, Irena, and Mark were all in favor; no abstentions.

Discussion Items

Curriculum Chair transition plan Senate President, Beth Goehring, asked Mark Wong to be the interim Chair for the Spring semester and he accepted.

Presentations from the Public/CIC Announcements

It was determined that the CIC had previously stated that any proposal coming through CIC that had not gone through Content Review using the CurricUNET process, must have CR done on it whenever proposing anything, no matter how minor (including Distance Education).

There were no presentations from the public or other CIC announcements.

Adjournment

The meeting adjourned at 3:15 p.m. The next meeting will be December 11 in CTE 131.

Respectfully submitted by,
Lynette Kral
Academic Senate Office